

EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Council Chamber, Civic Offices, High Street, Epping **Date:** Wednesday, 26th March, 2008

Room: Council Chamber **Time:** 7.30 pm

Democratic Services Officer: Gary Woodhall (tel: 01992 564470)
Email: gwoodhall@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors Mrs C Pond (Chairman), J Knapman, R Morgan, B Sandler and Mrs M Sartin

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor G McEwen
Epping and Theydon Bois:	Councillor T Spencer
Buckhurst Hill and Loughton South:	Councillor C Finn
Chigwell and Loughton Broadway:	Councillor M Tomkins
Waltham Abbey:	Councillor Mrs E Webster

**PLEASE NOTE THE START DATE OF THE MEETING
COFFEE/TEA WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE FROM 7.00
P.M IN THE MEMBERS ROOM**

1. APOLOGIES FOR ABSENCE

2. MINUTES (Pages 3 - 10)

To confirm the minutes of the last meeting of the Committee held on 28 November 2007 (attached) and matters arising.

3. ISSUES RAISED BY LOCAL COUNCILS (Pages 11 - 16)

To discuss the following matters raised by Local Council's:

- (i) Licensed Premises and Goods Vehicle Operators Applications.**

To discuss the procedures in relation to the above, to improve Liaison between the District Council and Local Councils.

Two background papers giving further information on this are attached.

4. ITEMS RAISED BY THE DISTRICT COUNCIL

To receive the following two items from the Forward Planning Manager, both of which he will be giving an oral report to.

- (i) Local Biodiversity Action Plan.
- (ii) Community engagement regarding the Local Development Framework and sustainable Community Strategy.

5. ANY OTHER BUSINESS

6. DATES OF FUTURE MEETINGS

To note the proposed meeting dates of the Committee scheduled for the new municipal year:

11th June 2008,
5th November 2008 and
4th March 2009